Date:

**OFFER OF EMPLOYMENT**

|  |  |  |
| --- | --- | --- |
| 01 | Name | Mr.…………………………………. |
| 02 | Nationality | Nepali |
| 03 | Passport No. | …………………………………….. |
| 04 | Designation | ……………………………………. |
| 05 | Working Hours | 8 hours a day, 6 days per week |
| 06 | Basic Salary | ………………….per month |
| 07 | Overtime | As per **(COUNTRY)** Labour Law |
| 08 | Food | Provided by the company free of cost |
| 09 | Accommodation | Provided by the company free of cost |
| 10 | Transport | Provided by the company free of cost |
| 11 | Air passage | Both ways joining and returning ticket provided by company |
| 12 | Annual Leave | 30 calendar days per year |
| 13 | Gratuity | As per **(COUNTRY)** Labour law |
| 14 | Probation | ……..months |
| 15 | Duration of Contract | …….. years |
| 16 | Notice Period | One month as per **(COUNTRY)** Labour Law |
| 17 | Other Conditions | If any valid GCC visas in the passport, it must be cancelled or it should be expired before the entry into **(COUNTRY)**, to obtain R.P. in **(COUNTRY)**. |

|  |  |
| --- | --- |
| FOR FIRST PARTY | Accepted by Candidate |
|  |  |
| **For……………………..,**  **Authorized Signatory**  **…………………………….** | Signature & Date Name: |